



AGED CARE INDUSTRY  
ASSOCIATION

Unit 5, 259 Glen Osmond Road, Frewville SA 5063  
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# BUDDY SKILLS FOR CARE AND SUPPORT STAFF

Self-paced e-Learning with live online training via Zoom

**E-Learning:** Self-Paced (approx 30-minutes) - this must be completed prior by 23 April

**Online Live Training:** Tuesday 23 April 2024

**Time:** 11am to 12pm SA, NT | 11.30am to 12.30pm VIC, NSW, ACT, TAS, QLD | 9.30am to 10.30am WA

**Audience:** Care and Support staff who work as a buddy for new staff

**Presenter:** Donny Raets from Preventing Harm Initiative

Do your staff know how to be a great buddy? Are you confident that they will be able to support new staff in a way which meets your organisation's expectations?

This course will teach staff working as buddies to provide an excellent induction to new care and support staff, improve the experience of the person receiving services and meet Quality Standards.

## Part 1: eLearning (self-paced online module) - duration 30 minutes

- Understand the role and responsibility of staff who are buddies, including their scope of practice and role boundaries
- Be aware of health and safety risks and understand the importance of policies and procedures
- Orientate the new staff member to use a person's care and support plan and documentation requirements
- Providing support, preparing for, and completing a buddy shift

## Part 2: Instructor Led Training via Zoom - duration 1 hour

Pre-requisite: Complete Part 1 eLearning

Strategies for helping buddies to:

- Build rapport with new staff
- Demonstrate/model good practice
- Use a team approach
- Encourage new staff
- Provide feedback in a positive way

**BLENDED LEARNING**

# BUDDY SKILLS FOR CARE & SUPPORT STAFF

Email registration form to [enquiry@acia.asn.au](mailto:enquiry@acia.asn.au)

**Date:** Tuesday 23 April 2024 - The e-learning module (part 1) must be completed prior to 23/04

**Time:** 11am to 12pm SA, NT | 11.30am to 12.30pm VIC, NSW, ACT, TAS, QLD | 9.30am to 10.30am WA

Member - \$185 per person (Inc GST)       Non-Member - \$198.00 per person (Inc GST)

\* Contact us for a discount for a booking of 4 or more people

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\* Email address of **participant** is required for the online link

## Payment Details

Credit Card\*     Visa Card\*     Master Card\*    \* Card payments attract a 1.5% surcharge

Card No: \_\_\_\_\_ / \_\_\_\_\_      Expiry: \_\_\_\_\_ / \_\_\_\_\_

Cardholders Name: \_\_\_\_\_      Signature: \_\_\_\_\_

Invoice for EFT Payment

## Terms and Conditions

**Please note this registration is not an invoice. Aged Care Industry Association (ACIA) will forward a confirmation upon receipt of this registration.** Bookings must be made prior to the workshop using the registration form provided and emailed to ACIA.

**Course cancellations:** ACIA reserves the right to cancel events if sufficient numbers are not achieved. In the case of a cancellation by ACIA all registration fees will be refunded in full.

**Registration transfer or cancellation:** Notification of cancellation or transfer of registration must be by email to [enquiry@acia.asn.au](mailto:enquiry@acia.asn.au). No refund is available for any cancellations received five working days or less prior to the start date, however a substitute delegate is welcome. Please notify ACIA of any substitution as soon as possible. **No refund or transfer will be given for non-attendance.**

Sessions are live and no recording will be permitted or provided (unless specified).

By completing this registration form you agree to ACIA sending training updates to you.

**DISCLAIMER:** The advice and views of speakers and the content of presentations are entirely and exclusively the views of the speakers and do not necessarily reflect the views of ACIA. ACIA disclaims all liability in relation to actions taken in response to information presented by speakers.