ONLINE

GRANT WRITING

Date: Thursday 30 May 2024

Time: 1.00pm to 3.00pm SA, NT | 1.30pm to 3.30pm VIC, NSW, ACT, TAS, QLD | 11.30am to 1.30pm WA

In this workshop, participants are guided through the process of applying for a grant or funding proposal, using guidelines, templates and assessment criteria to create a compelling project plan. The creation of a realistic budget with in-kind contributions acknowledged, the use data and evidence to support the proposal, as well as the importance of creating timelines, backing letters and other evidence of community support are all covered.
The workshop concludes with a question and-answer session.

This workshop will cover:

•   Where to find grants

•   Writing winning project plans: linking needs with solutions

•   Using data and evidence to support your project proposal

•   Creating realistic budgets

•   Showing evidence that you have the support of your community

•   Managing relationships and acknowledging funders

•   Acquittals and appeals

Presented by:

Annabel Rattigan | Trainer, governance and community leadership
BA (Hons), Certificate IV (Training & Assessment), Certificate in Intercultural Communication, Dip Gov, FICDA

Annabel's experience in facilitation, relationship management, program design and program delivery in small consulting firms and not-for-profits spans 20 years. In all roles her focus has been on capacity building in the sector.

Her focus has always been on capacity building and leadership development, and she has considerable expertise in the design, development and delivery of a wide range of training programs. She has facilitated programs for young people, executives from ASX companies, not-for-profits, newly arrived migrants, global teams, and community board members.
Annabel is certified in several competency and assessment tools related to communication and leadership styles, and she draws on these in her facilitation and coaching. An active volunteer in the sector since her teenage years, Annabel has sat on the boards of several community organisations. She is a coach, mentor and podcaster for the social enterprise Takes a Village, which supports families with neurodiverse kids.

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☐ Member - $268 per person (Inc GST)   ☐ Non-Member - $298 per person (Inc GST)

* Contact us for a discount for a booking of 4 or more people

Name: _____

Organisation: _____

Address: _____

Position: _____   Phone: _____

Email: _____

* Email address of **participant** is required for the online link

Payment Details

☐ Credit Card*   ☐ Visa Card*   ☐ Master Card*   * Card payments attract a 1.5% surcharge

Card No: _ _ _ _   _ _ _ _   _ _ _ _   _ _ _ _   Expiry: _ _ / _ _

Cardholders Name: _____   Signature: _____

☐ Invoice for EFT Payment

Terms and Conditions

Please note this registration is not an invoice. Aged Care Industry Association (ACIA) will forward a confirmation upon receipt of this registration. Bookings must be made prior to the workshop using the registration form provided and emailed to ACIA.

Course cancellations: ACIA reserves the right to cancel events if sufficient numbers are not achieved. In the case of a cancellation by ACIA all registration fees will be refunded in full.

Registration transfer or cancellation: Notification of cancellation or transfer of registration must be by email to enquiry@acia.asn.au. No refund is available for any cancellations received five working days or less prior to the start date, however a substitute delegate is welcome. Please notify ACIA of any substitution as soon as possible. **No refund or transfer will be given for non-attendance.**

Sessions are live and no recording will be permitted or provided (unless specified).

By completing this registration form you agree to ACIA sending training updates to you.

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