



AGED CARE INDUSTRY  
ASSOCIATION

Unit 5, 259 Glen Osmond Road, Frewville SA 5063  
08 8338 6500

# BUDDY PROGRAMS

## SETTING UP FOR SUCCESS

Self-paced e-Learning with live online training via Zoom

**E-Learning:** Self-Paced (approx 30-minutes) - this must be completed by 18 June

**Online Live Training:** Tuesday 18 June

**Time:** 1.00pm to 2.00pm SA, NT | 1.30pm to 2.30pm VIC, NSW, ACT, TAS, QLD | 11.30am to 12.30pm WA |

**Audience:** Managers, People and Culture/Learning Development Staff in Aged Care and/or Disability services

**Presenter:** Preventing Harm Initiative

How successful are your buddy shifts? Do they set staff up to succeed?

This course will guide organisations to set up a program to use buddy shifts to successfully orientate care and support staff, improve the experience of the people they support, and retain staff

### Part 1: e-Learning - Self-paced online module (approx 30 minutes)

Completion of this module is to ensure attendees have foundational knowledge on

- Understand the role and responsibility of staff who are buddies, including their scope of practice and role boundaries
- Being aware of health and safety risks and understand the importance of policies and procedures
- Orientating the new staff member to use a person's care and support plan and documentation requirements
- Providing support, preparing for, and completing a buddy shift

### Part 2: Instructor Led Training via Zoom

This interactive workshop will help transform the knowledge gained from Part 1 into useable skills.

Translate knowledge into practice, receive feedback, build and consolidate skills.

- Learn a step-by-step process for selecting and preparing staff to be buddies
- Gaining consent from people receiving services
- See how a buddy program can support and provide evidence of Quality Standard compliance
- Be able to evaluate buddy shifts to support continuous improvement

# BLENDDED LEARNING

# BUDDY PROGRAMS

Email registration form to [enquiry@acia.asn.au](mailto:enquiry@acia.asn.au)

**Date:** Tuesday 18 June - The e-learning module (part 1) must be completed prior to 18/6

**Time:** 1.00pm to 2.00pm SA, NT | 1.30pm to 2.30pm VIC, NSW, ACT, TAS, QLD | 11.30am to 12.30pm WA |

Member - \$185 per person (Inc GST)       Non-Member - \$198.00 per person (Inc GST)

\* Contact us for a discount for a booking of 4 or more people

Name: \_\_\_\_\_

Organisation: \_\_\_\_\_

Address: \_\_\_\_\_

Position: \_\_\_\_\_ Phone: \_\_\_\_\_

Email: \_\_\_\_\_

\* Email address of **participant** is required for the online link

## Payment Details

Credit Card\*     Visa Card\*     Master Card\*    \* Card payments attract a 1.5% surcharge

Card No: \_ \_ \_ \_ \_    \_ \_ \_ \_ \_    \_ \_ \_ \_ \_    \_ \_ \_ \_ \_    Expiry: \_ \_ / \_ \_

Cardholders Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Invoice for EFT Payment

## Terms and Conditions

**Please note this registration is not an invoice. Aged Care Industry Association (ACIA) will forward a confirmation upon receipt of this registration.** Bookings must be made prior to the workshop using the registration form provided and emailed to ACIA.

**Course cancellations:** ACIA reserves the right to cancel events if sufficient numbers are not achieved. In the case of a cancellation by ACIA all registration fees will be refunded in full.

**Registration transfer or cancellation:** Notification of cancellation or transfer of registration must be by email to [enquiry@acia.asn.au](mailto:enquiry@acia.asn.au). No refund is available for any cancellations received five working days or less prior to the start date, however a substitute delegate is welcome. Please notify ACIA of any substitution as soon as possible. **No refund or transfer will be given for non-attendance.**

Sessions are live and no recording will be permitted or provided (unless specified).

By completing this registration form you agree to ACIA sending training updates to you.

**DISCLAIMER:** The advice and views of speakers and the content of presentations are entirely and exclusively the views of the speakers and do not necessarily reflect the views of ACIA. ACIA disclaims all liability in relation to actions taken in response to information presented by speakers.